

## U2C3 Board of Trustees Minutes

April 20, 2015

Present: Angela Leach, Margaret Lawrence, Linda Feters, Jill Whitbeck, Sylvia Wilson, Kerri Cockerham, Rev. Pam Allen-Thompson, Lauren Cantatore-Causey

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The meeting was called to order by board president Angela Leach. After check ins, Rev. Pam led the board in a centering activity.

The February and March board minutes were approved as corrected.

Rev. Pam asked to give the minister's report at the end of the meeting.

Vice-president Margaret Lawrence summarized the leadership council minutes from April 1, 2015. The minutes were approved as corrected.

### Treasurer's Report

Treasurer Linda Feters reported that she will be making a chart comparing budgeted expenses versus actual expenses for the first quarter of 2015. Congregational pledge updates will be sent out for the first 4 months, January through April. Linda reported spring rummage sale profit of ~\$2,500.00, which will go into our general fund.

The report of current account balances is attached.

### Interim Ministry Search Update

The interim ministry search committee consists of Linda Feters, Margaret Lawrence, Jan Miller, and Kerri Cockerham.

IMS committee chair Linda Feters reported that she met with Margaret in early April to work on the application, which was due to UUA by April 14 in order for our church to be eligible for first round matches. The application was circulated for feedback, finalized, and submitted by the deadline.

[The following is a summary of some of the steps the committee followed after the board meeting on April 20.]

*The next step was to compile a U2C3 congregational packet consisting of sections that included a description of the congregation, a description of the area, a copy of our 2015 budget, a history of the congregation, Rev. Phil's resignation letter, a copy of the church bylaws, sample newsletters, and sample orders of service. The packet was compiled and made ready to send to interested ministers.*

*The third step came on May 4, when any applicants wishing to be considered for interim ministry in our church indicated their interest on the UUA web site. The committee met at Margaret's house that night to review the results. We sent out a copy of the congregational packet to an interested party and began checking his references. The next step was to set up a Skype interview between the minister and the interim committee, which took place Thursday of that same week.*

### Settled Ministerial Search Update

The second U2C3 Ministerial Settlement Representative (MSR) meeting is scheduled for Wednesday, April 22. This second meeting is only between the MSR (the Reverend Jennifer Innis) and our search committee. Our church is responsible for payment of \$100.00 for the event plus travel expenses. Linda and Jill will track all expenses and keep the spreadsheets.

### Transition Planning

Coverage for the Sundays between May 31 and the end of July was discussed. Rev. Pam shared a poster of the Sundays which already have coverage taken care of. Angela reminded the board that Pam's last service will be on Sunday, May 24, followed by a farewell picnic for Pam and Di, co-hosted by the board and the transition team.

Angela reminded the board that part two of the final interim assessment would be held on Sunday, April 26. Kerri and Margaret reminded the board that they would be out of town on that Sunday. Angela said that they could e-mail notes of any comments they wished to make about the remaining sections

Pam suggested that on Sunday of Memorial Day Weekend a conversation circle be held among church members on what had worked well during the interim year and what needed further improvements.

Debby Sundermann inquired about the summer Sunday music program. This generated some discussion among board members and visitors present. It was decided that Jill will contact Kim Bissell to get her thoughts about the possibility of soliciting volunteer pianists when Alene Burch is not able to be present. Remaining discussion was tabled until the May 18 meeting.

### Communications

Angela announced that newsletter editor Amanda Howeth has resigned, effective immediately. Pam suggested that Jessica Durgin might be interested in replacing her. Jessica spoke to Pam yesterday and e-mailed Lisa Rosenthal today.

Lisa Rosenthal's resignation as church administrator was discussed. Margaret strongly suggested that the primary criteria for hiring a replacement be the applicant's skill level - particularly technological skills. Lisa will be asked to put an ad on Craig's List advertising the position. Notice will also be placed at Texas A&M-CC. REv. Pam will announce the position opening during Sunday services. An interview committee was appointed, consisting of Lauren, Margaret, Kerri, and Sylvia, with Angela sitting in as she is able. [NOTE: As of May 14 twelve resumes have been submitted as a result of the Craig's List and TAMUCC ads. Interviews will be held the week of May 18-22, probably focusing on the top 3 or 4 applicants.]

### Membership Committee Changes

This item was tabled until the May 18 board meeting.

### Memorial Service

Angela informed the board that Arthur Smith and Julia Lee wished to have a short memorial service for their baby girl Maxine in early May, and to plant a tree in the rear of the church in Maxine's memory. Margaret moved that the board approve use of church space for the memorial, and to also approve the planting of the tree (in consultation with Grounds Committee chair Kirk Newport). The motion was seconded and carried.

## Minister's Report

Pam asked board members to look at 11 things needing priority after she leaves. She would like each member to individually choose 5 most important items of the 11 and e-mail her the results by this Thursday.

## New Business

Carolyn Rex asked for board approval for the following: Adult RE group wishes to run an ad in the Caller-Times giving the location, time and place of our Sunday meetings. The adult RE group has raised the money to cover the cost of the ads. The board approved this request by consensus. Angela will notify Carolyn of the results of the board's discussion.

Margaret reported that the church mower engine has gone dead, and the grounds committee is requesting funds for a replacement, which will probably total around \$1,000.00. The board approved the request, contingent on getting another price quote besides that from Gulf Tractor. Margaret will notify Kirk of the board's decision. Margaret moved that the money be taken from the \$10,000 allocated for repainting the building. The motion was seconded and carried. Debby Sundermann will also ask Scott Cherry if he has any feedback for Kirk.

Margaret reported that Morris Forbes and Kirk Newport have requested permission to install and tend a beehive in the churchyard toward the back fence. Because of the time, discussion on this item was tabled until the May 18 board meeting.

The meeting was adjourned.

Margaret Lawrence,  
Acting Secretary

