

U2C3 Board Meeting
20 July 2015 6:30 pm

In Attendance

Board members: Margaret Lawrence, Judy Pate, Linda Fetters, Kerri Cockerham, Sylvia Wilson, Jillian Whitbeck and Joe Pierce

Visitors: George Clower and Debbie Sundermann

Absent board members: Angela Leach, Lauren Cantatore-Causey and Rev. Roger Mohr

First Meeting with New Officers - All were introduced.

Comments from Congregation

Check-in

Centering

Approval of Last Meeting's Minutes

- Minutes from the May 18 board meeting were approved.

Minister's Report

- Michael Causey is giving 7-26 sermon
- No minister's report this meeting – Rev. Mohr first sermon 8-2
 - Rev. Mohr will be giving the 1st, 2nd and 3rd Sunday sermons each month
 - 4th Sunday sermon will be given by lay leader
- Joe Pierce read letter from Rev. Mohr. Next worship committee meeting is Wednesday, 7-22 @ 6 pm.

UULC Leadership Council Report/Minutes

- Updates by Margaret
 - Vacancy on vice-president position
 - No minutes kept on last meeting. Discussion on how to proceed without a VP.
 - Leadership council committee chairs to rotate facilitation of meetings until the VP vacancy is filled.

Motion to elect Judy Pate board of trustees vice-president:

Moved –Linda Fetters

Seconded – Joe Pierce

Motion carried

Treasurer's Report

- Treasurer's report – see copy in Appendix A.
- Additional comments regarding finances:
 - Income does not show HEB card profit - \$1,879.00
 - Check on mower bill – The mower repair bill that Kirk Newport told us to expect has not been received. Linda will check with Kirk

- Financial planning committee meeting – after church 7-26 at 12:15 pm
- Linda will send Jill Rev. Mohr's contract
- 2015 pledge drive will be co-chaired by George Clower & Sylvia Wilson
 - Margaret Lawrence and Linda Fetters will help
- Fundraisers:
 - Beer & Brats will be held September 7th at 4:30 pm - chaired by Carol Pate
 - Fall Auction will be held Saturday, November 7 – Chaired by Gail Goo
 - No Time Set
 - Giving tree project will be done again this year, beginning in early December – Looking for someone to chair the event!!
 - Suggested RE committee or RE youth create tags for giving tree.
- Ideas
 - \$1 in the Plate Fundraiser
 - Throw \$1 every Sunday into the offertory plate – not to be confused with pledges.
 - Change in Jar
 - Everyone throw loose change in jars set in the front of the church
- Discussed paying pledges online – debit/credit cards
 - Judy Pate will look into how other churches streamline the process of online payments

Board Retreat

- **Saturday, August 8th** - see copy in Appendix B.
 - **9 am – 11:30 / 12:30 – 2 pm**
 - **2 pm – 2:30 pm Problem Solving & Goal Setting**
- Board Retreat will be held at Margaret Lawrence's home, and Bobbi Reed will facilitate.
- Lunch menu discussed – Order from Jason's Deli – Everyone bring cash
- Rev. Mohr will be present at the board retreat.
- Question from Debby Sundermann – Will minutes be taken & distributed?
 - Answer – M. Lawrence – Goals will be public, but minutes will not.

Old Business

- Preparation for Rev. Mohr – Special potluck luncheon 8-2-15 after service

Ministerial Search: Next Steps

- Settled minister search:
 - Retreat planned the last weekend in September at UBarU with ministerial settlement representative.

End of Year Survey Evaluation

- Deadline to turn this in to UUA was last May 16. M. Lawrence will contact Angela Leach in reference to the notes taken by the board and transition team during their 2 meetings last April.

Bees on the Grounds

- Discussion on proposal to install and maintain a beehive in the rear of the church property
 - Insurance will not cover
 - Epi pens in church, but only available when church is open
- Motion to reject the proposal
 - Moved – Judy Pate
 - Seconded – Sylvia Wilson
 - Motion carried - 6 in favor, 1 abstention

New Business

- Discussion on Mike Reed's query about members who are no longer receiving their UUWorld Subscriptions
 - Jillian – Needs a list of new members who need subscription.
 - List of voting members
- Stewardship Campaign
 - Kickoff – October 4th
 - End date – October 25th
- Congregational budget meeting – November 15th

Church Archive

- Motion to reappoint Linda Fetters as archivist
 - Moved – Kerri
 - Seconded – Jillian
 - Motion carried unanimously
- Motion to reappoint Bob Davis as depositor
 - Moved – Linda
 - Seconded – Jillian
 - Motion carried unanimously
- Motion to reappoint Jillian Whitbeck as cashier
 - Moved – Linda

- Seconded – Sylvia
 - Motion carried unanimously
- Painting the building – Hold off until cooler weather
- Security Issues
 - All of the windows and doors have been found unlocked at various times recently.
 - Discussion on how to fix the problem:
 - Double check doors
 - Resend e-mail to key holders on how to lock the front door
 - Speak with the cleaning staff about locking windows, doors and setting alarm.
 - George Clower will make an announcement Sunday about doors, windows and alarm.
 - Joe Pierce will make an announcement the following Sunday
 - Joe Pierce – Update on proposal to install smoke alarms:
 - Need at least one in the kitchen.
 - John Kennedy offered to purchase smoke alarms for the church.
 - Joe will look into the cost of smoke alarms.
 - M. Lawrence – Leadership Resignations
 - Cindy Forbes – May need to leave the search committee due to
 - There is an elected alternate (Peg Braswell) if it becomes necessary.

Announcements

- Jim Fugate is now senior editor of our newsletter, and Jessica Durgin moves to managing editor. Submissions may be sent to either person. Jim will have final approval over the finished newsletter before sending to congregation.

Next Board Meeting – Monday, August 17th @ 6 pm

Check Out

Adjournment: The meeting adjourned at 8:05pm.

Appendix A: Treasurer's Report:

**Treasurer's Report for May 18, 2015
Linda Fetters**

| Account Balances - May 18, 2015 | | Account Balances - July 20, 2015 | |
|--|-------------|---|-------------|
| Checking | \$28,670.53 | Checking | \$21,228.39 |
| Regular Savings | \$13,008.69 | Regular Savings | \$13,016.74 |
| HEB Savings | \$17,290.31 | HEB Savings | \$ 7,120.01 |
| Building Fund | \$58,204.22 | Building Fund | \$58,270.02 |
| Restricted Savings | \$ 5,108.82 | Restricted Savings | \$ 5,112.67 |
| USAA Money Market | \$ 6,889.32 | USAA Money Market | \$ *.*** |

The Custom Summary Report for the current fiscal year through July 12 begins on the following page.

Notes from the Custom Summary Report:

Wizarding Camp income:

\$1350.00 gross
\$ 473.36 expenses
\$ 876.64 net profit

HEB Card Sales

\$46,975.00 gross
\$ 1,879.00 net profit

HEB card sales are not included in QuickBooks, but the cost of the cards is. We transfer funds from the HEB savings account, which is shown as equity rather than income. This may be changed in the future.

07/20/15

Unitarian Universalist Church of Corpus Christi

Custom Summary Report

January 1 through July 12, 2015

| | Jan 1 - Jul 12, 15 |
|--------------------------------------|--------------------|
| Ordinary Income/Expense Income | |
| 4000 · Income | |
| 4001 · Pledges | 92,250.78 |
| 4010 · Plate Cash | 3,139.23 |
| 4100 · Interest & Misc. Income | |
| 4120 · Miscellaneous Income | 1,594.68 |
| Total 4100 · Interest & Misc. Income | 1,594.68 |
| 4150 · Rent | 1,250.00 |
| 4200 · Fundraising | |
| 4221 · Rummage Sale | 2,556.35 |
| 4226 · Luncheons and other meals | 1,201.59 |
| 4231 · Other/Misc Fundraising | 733.48 |
| Total 4200 · Fundraising | 4,491.42 |
| Total 4000 · Income | 102,726.11 |
| Total Income | 102,726.11 |
| Expense | |
| 5000 · Expenses | |
| 5001 · Ministerial Package | |
| 5001.5 · Minister Salary | 19,680.00 |
| 5002 · Ministerial Housing | 5,400.00 |
| 5003 · Moving Expense | 1,116.96 |
| 5004 · Ministerial Insurance | |
| 5004.1 · Health insurance | 3,719.30 |
| 5004.2 · Life Insurance | 170.10 |
| 5004.3 · Disability Insurance | 447.45 |
| Total 5004 · Ministerial Insurance | 4,336.85 |
| 5005 · Minister Retirement | 2,658.00 |
| 5006 · Deductions | |
| 5006.1 · Health ins. premium | -787.08 |
| 5006.2 · Health savings account | -1,750.00 |
| Total 5006 · Deductions | -2,537.08 |
| 5011 · Minister(in lieu of FICA) | 1,993.50 |
| 5013 · Health Savings Account | 1,500.00 |
| 5018 · Ministerial Pay - Other | 645.30 |
| Total 5001 · Ministerial Package | 34,793.53 |
| 5020 · RE Director Payroll | |
| 5021 · RE Dir. SS Tax | 633.66 |
| 5022 · RE Dir. Medicare Tax | 148.20 |
| 5023 · RE Dir. Income Tax | 900.00 |
| 5024 · Employers SS Tax-RE Dir. | 633.66 |
| 5027 · Employers Medicare Tax-R... | 148.20 |
| 5020 · RE Director Payroll - Other | 8,538.54 |
| Total 5020 · RE Director Payroll | 11,002.26 |

Jan 1 - Jul 12, 15

| | |
|---|-------------------|
| 5035 · Musician Pay | |
| 5036 · Music Director | 1,536.00 |
| 5037 · Pianist | 2,132.00 |
| Total 5035 · Musician Pay | <u>3,668.00</u> |
| 5045 · Employee Workers' Compens... | 558.50 |
| 5050 · Administrator | |
| 5051 · Administrator payroll | <u>1,989.19</u> |
| 5052 · Administrator SS & Medicare | 162.94 |
| 5054 · Employer SS & Medicare-Ad... | 162.94 |
| Total 5050 · Administrator | 2,315.07 |
| 5100 · Housekeeping 5110 · Alarm System | |
| 5110.1 · False alarms | 100.00 |
| 5110 · Alarm System - Other | 239.61 |
| Total 5110 · Alarm System | <u>339.61</u> |
| 5120 · Maintenance | 656.49 |
| 5125 · Janitorial Service | 1,650.00 |
| 5130 · Insurance - Building | 2,581.00 |
| 5135 · Insurance-Commercial Multi... | 2,122.76 |
| 5140 · Telecommunications | <u>730.67</u> |
| Total 5100 · Housekeeping | 8,080.53 |
| 5160 · Utilities | |
| 5165 · Electricity | 3,367.36 |
| 5170 · City Services | 980.24 |
| Total 5160 · Utilities | <u>4,347.60</u> |
| 5200 · Administrative Expense | |
| 5210 · Petty cash | 400.00 |
| 5220 · Printing and postage | 86.45 |
| 5225 · Office Supplies | 68.79 |
| 5240 · Bank service charge | <u>9.90</u> |
| 5245 · UUA Gift Program | 1,000.02 |
| 9010 · HEB card purchase | 48,020.00 |
| Total 5200 · Administrative Expense | 49,585.16 |
| 5300 · Program Expenses | |
| 5310 · Child Care | 420.00 |
| 5315 · RE supplies | 7.55 |
| 5345 · Hospitality | 103.37 |
| 5359 · Donations to other orgs. | <u>1,263.68</u> |
| Total 5300 · Program Expenses | 1,794.60 |
| 5400 · Mortgage Payment (Int. Land) | 15,045.06 |
| Total 5000 · Expenses | 131,190.31 |
| 5070 · Ministerial Search Committee | 280.00 |
| Total Expense | <u>131,470.31</u> |
| Net Ordinary Income | -28,744.20 |
| Net Income | <u>-28,744.20</u> |